



help center .inc

**Help Center, Inc.**  
**Financial Statements**  
**With**  
**Independent Auditors' Report**  
**June 30, 2024 and 2023**

**HELP CENTER, INC.**  
**Table of Contents**  
**June 30, 2024 and 2023**

---

**Independent Auditors' Report**.....1 and 2

**Financial Statements**

Statements of Financial Position.....3 and 4

Statements of Activities .....5 and 6

Statements of Functional Income and Expenses.....7 and 8

Statements of Cash Flows.....9

Notes to the Financial Statements.....10 to 20



## INDEPENDENT AUDITORS' REPORT

To the Board of Directors  
Help Center, Inc.  
Bozeman, MT

### ***Opinion***

We have audited the accompanying financial statements of Help Center, Inc. (a nonprofit Organization), which comprise the statements of financial position as of June 30, 2024 and 2023, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Help Center, Inc., as of June 30, 2024 and 2023, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Basis for Opinion***

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Help Center, Inc. and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### ***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Help Center, Inc.'s ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

### ***Auditors' Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement made by a reasonable user based on the financial statements.



In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Help Center, Inc.'s internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Help Center, Inc.'s ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.



Bozeman, Montana  
January 29, 2025

**HELP CENTER, INC.**  
**Statements of Financial Position**  
**As of June 30, 2024 and 2023**

	<u>2024</u>	<u>2023</u>
<b>Assets</b>		
Current Assets		
Cash and cash equivalents	\$ 1,514,587	\$ 1,185,137
Accounts receivable	-	2,908
Short term pledges receivable	186,883	171,128
Contracts receivable	205,994	174,917
Short term grants receivable	79,796	94,250
Prepaid expenses	21,690	40,902
Undeposited Funds	7,650	-
Total Current Assets	<u>2,016,600</u>	<u>1,669,242</u>
Property and Equipment		
Land	2,755,145	320,000
Buildings	2,640,154	368,913
Building improvements	40,347	40,347
Equipment	120,404	120,404
Construction In Process	74,707	5,787
Vehicles	23,257	23,257
Less: Accumulated depreciation	<u>(427,839)</u>	<u>(396,672)</u>
Property and Equipment (net)	<u>5,226,175</u>	<u>482,036</u>
Other Assets		
Long term pledges receivable, net	241,142	163,297
Deposits	200	200
Total Other Assets	<u>241,342</u>	<u>163,497</u>
Total Assets	<u>\$ 7,484,117</u>	<u>\$ 2,314,775</u>

The accompanying notes are an integral part of these statements.

**HELP CENTER, INC.**  
**Statements of Financial Position (continued)**  
**As of June 30, 2024 and 2023**

	<u>2024</u>	<u>2023</u>
<b>Liabilities and Net Assets</b>		
Current Liabilities		
Accounts payable	\$ 65,724	\$ 19,037
Accrued wages and related liabilities	57,447	45,820
Accrued vacation and sick leave	64,788	59,053
Credit card liabilities	418	6,062
Deferred revenue	406	-
Current portion of long term debt	7,890	568
Total Current Liabilities	<u>196,673</u>	<u>130,540</u>
Long-term Liabilities		
Long term debt	<u>1,114,083</u>	<u>23,829</u>
Total Liabilities	<u>1,310,756</u>	<u>154,369</u>
Net Assets		
Without donor restrictions	5,564,176	1,570,400
With donor restrictions	<u>609,185</u>	<u>590,006</u>
Total Net Assets	<u>6,173,361</u>	<u>2,160,406</u>
Total Liabilities and Net Assets	<u>\$ 7,484,117</u>	<u>\$ 2,314,775</u>

The accompanying notes are an integral part of these statements.

**HELP CENTER, INC.**  
**Statement of Activities**  
**For the Year Ended June 30, 2024**

	Without Donor	With Donor Restrictions	Total
<b>Increases in Net Assets</b>			
Thrift store sales	\$ 490,634	\$ -	\$ 490,634
Contributions	2,173,089	575,500	2,748,589
In-kind contributions	1,638,851	-	1,638,851
Grant income	532,800	16,652	549,452
Contract income	629,948	-	629,948
Service income	135,982	-	135,982
Fundraising events	157,640	-	157,640
Interest income	9,151	-	9,151
Miscellaneous Income	15,913	-	15,913
Affordable housing income	12,150	-	12,150
	<u>5,796,158</u>	<u>592,152</u>	<u>6,388,310</u>
<b>Net Assets Released From Restrictions</b>			
Satisfaction of Time and Program Restrictions	<u>572,973</u>	<u>(572,973)</u>	<u>-</u>
<b>Decreases in Net Assets</b>			
Programs:			
Help Center	716,011	-	716,011
Sexual Assault Counseling Center	139,905	-	139,905
Sacks of Bozeman	293,524	-	293,524
Hearts and Homes	205,074	-	205,074
Child Advocacy Program	174,659	-	174,659
Mental Health Campus	71,681	-	71,681
Pass-through Program	64,543	-	64,543
	<u>1,665,397</u>	<u>-</u>	<u>1,665,397</u>
General and administrative	508,944	-	508,944
Fundraising	201,014	-	201,014
	<u>2,375,355</u>	<u>-</u>	<u>2,375,355</u>
<b>Change in Net Assets</b>	3,993,776	19,179	4,012,955
<b>Net Assets, Beginning of Year</b>	<u>1,570,400</u>	<u>590,006</u>	<u>2,160,406</u>
<b>Net Assets, End of Year</b>	<u>\$ 5,564,176</u>	<u>\$ 609,185</u>	<u>\$ 6,173,361</u>

The accompanying notes are an integral part of these statements.

**HELP CENTER, INC.**  
**Statement of Activities**  
**For the Year Ended June 30, 2023**

	Without Donor Restrictions	With Donor Restrictions	Total
<b>Increases in Net Assets</b>			
Thrift store sales	\$ 464,697	\$ -	\$ 464,697
Contributions	278,953	354,738	633,691
In-kind contributions	10,022	-	10,022
Grant income	325,023	11,768	336,791
Contract income	717,359	-	717,359
Service income	136,885	-	136,885
Fundraising events	84,141	98,500	182,641
Interest Income	690	-	690
Miscellaneous Income	4,010	-	4,010
Total Increases in Net Assets	2,021,780	465,006	2,486,786
Net Assets Released From Restrictions			
Satisfaction of Time and Program Restrictions	95,000	(95,000)	-
<b>Decreases in Net Assets</b>			
Programs:			
Help Center	529,025	-	529,025
Sexual Assault Counseling Center	110,293	-	110,293
Sacks of Bozeman	231,655	-	231,655
Hearts and Homes	180,000	-	180,000
Child Advocacy Program	150,529	-	150,529
Pass-through Program	51,144	-	51,144
Total Programs	1,252,646	-	1,252,646
General and administrative	315,268	-	315,268
Fundraising	135,269	-	135,269
Total Decreases in Net Assets	1,703,183	-	1,703,183
<b>Change in Net Assets</b>	413,597	370,006	783,603
<b>Net Assets, Beginning of Year</b>	1,156,803	220,000	1,376,803
<b>Net Assets, End of Year</b>	\$ 1,570,400	\$ 590,006	\$ 2,160,406

The accompanying notes are an integral part of these statements.



**HELP CENTER, INC.**  
**Statement of Functional Income and Expenses**  
**For the Year Ended June 30, 2024**

	Help Center	Sexual Assault Counseling Center	Sacks of Bozeman	Hearts and Homes	Child Advocacy Center	Pass-through program	Mental Health Campus	Total Programs	General and Administrative	Fundraising	Total
<b>Income and support</b>											
Thrift store sales	\$ -	\$ -	\$ 490,634	\$ -	\$ -	\$ -	\$ -	\$ 490,634	\$ -	\$ -	\$ 490,634
Contributions	25,626	-	2,594	315	-	-	-	28,535	2,720,054	-	2,748,589
In-kind contributions	8,551	-	-	-	-	-	19,299	27,850	1,611,001	-	1,638,851
Grant income	164,301	123,610	-	7,500	177,797	76,244	-	549,452	-	-	549,452
Contract income	629,948	-	-	-	-	-	-	629,948	-	-	629,948
Service income	15,213	-	-	120,769	-	-	-	135,982	-	-	135,982
Fundraising events	125,044	10,000	-	10,000	12,596	-	-	157,640	-	-	157,640
Interest income	-	-	-	-	-	-	-	-	9,151	-	9,151
Miscellaneous Income	1,151	12,804	-	-	-	-	-	13,955	1,958	-	15,913
Affordable housing income	-	-	-	-	-	-	12,150	12,150	-	-	12,150
<b>Total income and support</b>	<b>969,834</b>	<b>146,414</b>	<b>493,228</b>	<b>138,584</b>	<b>190,393</b>	<b>76,244</b>	<b>31,449</b>	<b>2,046,146</b>	<b>4,342,164</b>	<b>-</b>	<b>6,388,310</b>
<b>Expenses</b>											
Salaries	521,221	106,405	191,655	158,662	146,682	57,547	-	1,182,172	181,379	-	1,363,551
Payroll taxes	43,212	9,091	16,272	13,543	12,400	4,841	-	99,359	14,978	-	114,337
Advertising	4,200	59	960	-	-	-	-	5,219	927	-	6,146
Amortization	-	-	-	-	-	-	-	-	454	-	454
Bank and processing fees	430	39	11,472	1,626	30	-	-	13,597	3,757	-	17,354
Contract Labor	33,631	-	251	-	-	-	-	33,882	146	-	34,028
Depreciation	9,164	1,247	12,467	2,182	1,247	-	4,861	31,168	-	-	31,168
Dues and subscriptions	852	250	485	-	1,100	-	-	2,687	420	-	3,107
Education	3,013	200	-	394	300	-	-	3,907	1,613	-	5,520
Fundraising	22,087	-	-	-	-	-	-	22,087	-	7,221	29,308
Insurance	14,435	6,921	13,472	5,399	5,210	719	-	46,156	2,019	-	48,175
Interest and loan amortization	-	-	-	26	-	-	-	26	27,733	-	27,759
IT Services	31,203	2,094	4,029	7,494	2,470	-	103	47,393	6,373	-	53,766
Landfill fees	-	-	2,553	86	86	-	-	2,725	-	-	2,725
Miscellaneous	333	12,804	189	119	29	-	-	13,474	-	-	13,474
Office	1,200	-	-	-	-	-	-	1,200	-	-	1,200
Printing, postage and publications	454	-	454	1	83	1,194	-	2,186	1,617	-	3,803
Professional fees	6,653	-	-	-	419	-	-	7,072	241,662	-	248,734
Professional fees capital campaign	-	-	-	-	-	-	-	-	-	193,793	193,793
Property taxes	2,087	-	610	655	655	-	-	4,007	4,729	-	8,736
Rent	1,904	-	1,336	-	-	-	-	3,240	3,000	-	6,240
Repairs and maintenance	3,035	-	17,569	7,062	499	-	66,504	94,669	3,307	-	97,976
Security	-	-	1,187	-	-	-	-	1,187	-	-	1,187
Supplies and equipment	3,343	215	8,141	1,673	144	-	-	13,516	2,789	-	16,305
Telephone	3,183	-	2,206	2,125	1,062	-	-	8,576	5,823	-	14,399
Travel	4,890	132	-	-	-	-	-	5,022	-	-	5,022
Utilities	3,196	-	7,347	1,656	1,626	-	213	14,038	5,455	-	19,493
Vacation expense	2,192	448	806	667	617	242	-	4,972	763	-	5,735
Vehicle fuel and oil	93	-	63	1,704	-	-	-	1,860	-	-	1,860
<b>Total Expenses</b>	<b>716,011</b>	<b>139,905</b>	<b>293,524</b>	<b>205,074</b>	<b>174,659</b>	<b>64,543</b>	<b>71,681</b>	<b>1,665,397</b>	<b>508,944</b>	<b>201,014</b>	<b>2,375,355</b>
<b>Change in Net Assets</b>	<b>\$ 253,823</b>	<b>\$ 6,509</b>	<b>\$ 199,704</b>	<b>\$ (66,490)</b>	<b>\$ 15,734</b>	<b>\$ 11,701</b>	<b>\$ (40,232)</b>	<b>\$ 380,749</b>	<b>\$ 3,833,220</b>	<b>\$ (201,014)</b>	<b>\$ 4,012,955</b>

The accompanying notes are an integral part of these statements.

**HELP CENTER, INC.**  
**Statement of Functional Income and Expenses**  
**For the Year Ended June 30, 2023**

	Help Center	Sexual Assault Counseling Center	Sacks of Bozeman	Hearts and Homes	Child Advocacy Center	Pass - through Program	Total Programs	General and Administrative	Fundraising	Total
<b>Income and support</b>										
Thrift store sales	\$ -	\$ -	\$ 464,615	\$ 82	\$ -	\$ -	\$ 464,697	\$ -	\$ -	\$ 464,697
Contributions	50,745	9,011	1,344	2,137	287	-	63,524	570,167	-	633,691
In-kind contributions	8,392	-	250	-	400	-	9,042	980	-	10,022
Grant income	2,750	123,261	-	770	143,427	24,283	294,491	42,300	-	336,791
Contract income	717,359	-	-	-	-	-	717,359	-	-	717,359
Service income	21,421	-	-	115,464	-	-	136,885	-	-	136,885
Fundraising events	140,592	-	-	-	-	-	140,592	-	42,049	182,641
Interest income	-	-	-	-	-	-	-	690	-	690
Miscellaneous Income	1,642	143	300	-	-	-	2,085	1,925	-	4,010
<b>Total income and support</b>	<b>942,901</b>	<b>132,415</b>	<b>466,509</b>	<b>118,453</b>	<b>144,114</b>	<b>24,283</b>	<b>1,828,675</b>	<b>616,062</b>	<b>42,049</b>	<b>2,486,786</b>
<b>Expenses</b>										
Salaries	395,498	89,704	149,111	135,880	124,753	46,198	941,144	143,273	-	1,084,417
Employee benefits	33,572	7,621	12,878	11,640	10,663	3,956	80,330	12,903	-	93,233
Payroll taxes	889	-	1,222	56	-	-	2,167	7,689	-	9,856
Advertising	1,477	-	10,573	2,660	-	-	14,710	74	-	14,784
Bank and processing fees	1,080	450	-	900	450	-	2,880	-	-	2,880
Depreciation	9,501	845	8,445	1,478	845	-	21,114	-	-	21,114
Dues and subscriptions	955	250	-	-	600	-	1,805	994	-	2,799
Education	812	-	900	649	-	-	2,361	2,508	-	4,869
Fundraising	28,488	-	187	-	-	-	28,675	-	742	29,417
Insurance	12,808	6,158	11,410	4,890	4,743	772	40,781	2,112	-	42,893
Interest and loan amortization	-	-	-	-	-	-	-	10,741	-	10,741
IT Services	-	-	-	-	-	-	-	2,160	-	2,160
Landfill fees	-	-	5,044	160	160	-	5,364	-	-	5,364
Meals	472	-	-	-	-	-	472	-	-	472
Miscellaneous	2,111	1,393	242	177	50	-	3,973	20	-	3,993
Office	600	-	-	-	-	-	600	-	-	600
Printing, postage and publications	344	1	126	4	101	40	616	805	-	1,421
Professional fees	-	-	270	438	-	-	708	122,335	-	123,043
Professional fees capital campaign	375	-	-	-	-	-	375	-	134,527	134,902
Property taxes	1,943	-	635	1,236	-	-	3,814	-	-	3,814
Reimbursements	136	-	(7)	-	-	-	129	(129)	-	-
Rent	-	-	2,926	-	-	-	2,926	-	-	2,926
Repairs and maintenance	4,178	1,132	7,703	4,945	3,690	-	21,648	2,014	-	23,662
Security	-	-	197	-	-	-	197	5,236	-	5,433
Software	17,725	2,059	-	1,910	30	-	21,724	1,231	-	22,955
Supplies and equipment	2,619	241	8,465	1,643	326	-	13,294	-	-	13,294
Telephone	7,669	-	3,793	5,472	1,334	-	18,268	-	-	18,268
Travel	605	143	8	-	-	-	756	-	-	756
Utilities	4,128	-	6,575	2,924	1,541	-	15,168	-	-	15,168
Vacation expense	1,006	296	888	1,006	1,243	178	4,617	1,302	-	5,919
Vehicle fuel and oil	34	-	64	1,932	-	-	2,030	-	-	2,030
<b>Total Expenses</b>	<b>529,025</b>	<b>110,293</b>	<b>231,655</b>	<b>180,000</b>	<b>150,529</b>	<b>51,144</b>	<b>1,252,646</b>	<b>315,268</b>	<b>135,269</b>	<b>1,703,183</b>
<b>Change in Net Assets</b>	<b>\$ 413,876</b>	<b>\$ 22,122</b>	<b>\$ 234,854</b>	<b>\$ (61,547)</b>	<b>\$ (6,415)</b>	<b>\$ (26,861)</b>	<b>\$ 576,029</b>	<b>\$ 300,794</b>	<b>\$ (93,220)</b>	<b>\$ 783,603</b>

The accompanying notes are an integral part of these statements.

**HELP CENTER, INC.**  
**Statement of Cash Flows**  
**For the Year Ended June 30, 2024 and 2023**

	<u>2024</u>	<u>2023</u>
<b>Cash Flows from Operating Activities</b>		
Change in Net Assets	\$ 4,012,955	\$ 783,603
Adjustments to reconcile change in net assets to net cash provided by operating activities		
Depreciation expense	31,168	21,114
In-kind land donation	(1,600,000)	
Amortization expense	454	-
(Increase) decrease in operating assets		
Accounts receivable	2,908	1,919
Undeposited funds	(7,650)	-
Pledges receivable	(93,600)	(284,425)
Contract receivable	(31,077)	(88,831)
Grants receivable	14,454	95,482
Prepaid expenses	19,212	(2)
Increase (decrease) in operating liabilities		
Accounts payable	46,687	(704)
Accrued wages and related liabilities	11,627	10,933
Accrued vacation	5,735	5,918
Credit card liabilities	(5,644)	384
Accrued expenses	406	5,164
Net Cash Provided by Operating Activities	<u>2,407,635</u>	<u>550,555</u>
<b>Cash Flows from Investing Activities</b>		
Cash paid for the purchase of assets	<u>(2,050,307)</u>	<u>(11,339)</u>
Net Cash Used by Investing Activities	<u>(2,050,307)</u>	<u>(11,339)</u>
<b>Cash Flows from Financing Activities</b>		
Payments for loan fees	(27,258)	-
Payments on debt	<u>(620)</u>	<u>(603)</u>
Net Cash Provided (Used) by Financing Activities	<u>(27,878)</u>	<u>(603)</u>
Net Change in Cash	329,450	538,613
Cash at Beginning of Year	<u>1,185,137</u>	<u>646,524</u>
Cash at End of Year	<u>\$ 1,514,587</u>	<u>\$ 1,185,137</u>
<b>Supplementary Information:</b>		
Interest paid	<u>\$ 27,759</u>	<u>\$ 10,741</u>
<b>Noncash Activities:</b>		
In-kind donations	<u>\$ 1,638,851</u>	<u>\$ 10,022</u>
Stock donation	<u>\$ 33,210</u>	<u>\$ -</u>
Fixed asset purchase financed by debt	<u>\$ 1,125,000</u>	<u>\$ -</u>

The accompanying notes are an integral part of these statements.

## **HELP CENTER, INC.**

### **Notes to the Financial Statements**

**For the Years Ended June 30, 2024 and 2023**

---

#### **1. Activities and Significant Accounting Policies**

##### **Nature of Activities**

Help Center, Inc. is a non-profit organization, which is incorporated in the State of Montana under the Montana Non-Profit Corporation Act, Section 35-2-101, MCA. The entity is tax exempt for Federal purposes under Section 501(c)(3) of the Internal Revenue Code.

Help Center, Inc. (the “Agency” or “Help Center”) provides leadership to its communities as the umbrella agency for 5 programs. Help Center 211 is dedicated to providing 24/7/365 confidential local crisis counseling, suicide intervention, and community wide suicide prevention trainings and education, HC211 additionally provides the 211 comprehensive resource/referral lines and suicide crisis lines for thirteen counties as well as a statewide database of health and human services online in collaboration with Montana's 211 call centers, Montana211.org. The Sexual Assault Counseling Center, the only designated rape crisis center in Montana, provides medical, legal and personal advocacy and long and short-term trauma based sexual assault interventions and counseling. Hearts and Home provides critical support services and parenting education to families who currently have children in foster, kinship, or dual custody care by providing program and training that aims to preserve and strengthen family ties. The Gallatin County Child Advocacy Center provides comprehensive services to children who have suffered sexual abuse or severe physical abuse as well as other crimes against children through the activities of a multidisciplinary team, including forensic interviews, legal, personal and medical advocacy, mental health services, and follow up support services for children and their non-offending family members. Their innovative Sacks Thrift Store offers affordable merchandise and recycling to the community.

##### **Basis of Accounting**

The Agency prepares its financial statements in accordance with generally accepted accounting principles (GAAP), which involves the application of accrual accounting. Consequently, revenues and gains are recognized when earned and expenses and losses are recorded when incurred. Inventory of donated goods held for resale are not recorded on the financial statements as the Agency has no basis in the donated goods and the fair market value of the items is uncertain at the time of donation.

Net assets, revenues, expenses, gains and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, net assets of the Agency and changes therein are classified as follows:

*Net assets without donor restrictions* – Net assets that are not subject to donor imposed stipulations.

**HELP CENTER, INC.**  
**Notes to the Financial Statements**  
**For the Years Ended June 30, 2024 and 2023**

---

**1. Activities and Significant Accounting Policies (continued)**

**Basis of Accounting (continued)**

*Net assets with donor restrictions* – Net assets subject to donor imposed restrictions that either expire by the passage of time or can be fulfilled by actions of the Agency pursuant to the donor’s stipulations. Restricted contributions whose restrictions are met in the same reporting period are reflected as contributions without restrictions by the Agency.

This net asset classification also includes net assets subject to donor imposed stipulations that require they be maintained permanently by the Agency. Generally, the donors of these assets permit the use of all or part of the income earned on any related investments for general or specific purposes.

The agency had \$609,185 and \$590,006 of donor restricted net assets as of June 30, 2024 and 2023, respectively. The June 30, 2024 balance consists of \$20,532 that is purpose restricted to the CAC Program, \$1,500 that is purpose restricted for a new sign for Hearts & Homes and the CAC Program, \$575,500 that is purpose restricted to the capital campaign project, \$10,000 that is purpose restricted for website design and marketing materials and \$1,652 that is purpose restricted for staff and volunteer appreciation. The June 30, 2023 balance consists of \$50,000 for the United Way funding that is time restricted, \$75,000 that is purpose restricted for the fundraising contract, \$11,768 that is purpose restricted to the CAC Program, \$1,500 that is purpose restricted for a new sign for Hearts & Homes and the CAC Program, \$401,738 that is purpose restricted to the capital campaign project, and \$50,000 that is purpose restricted for website design and marketing materials.

**Thrift Store Sales**

The Agency sells goods to customers and recognizes revenue at a point in time when the goods transfer ownership from the Agency to the customer. Thrift store sales are considered to be without donor restriction as the sale takes place as funds are received.

**Low Income Housing Rentals**

The Agency offers low income housing units for rent and recognizes revenue at the beginning of each rental period. The properties rented include 10 units on the Mental Health Campus. Low income housing rental revenue is considered to be without donor restrictions and cash receipts are classified within cash flows from operating activities. The Agency has entered into a contract with Human Resources Development Council, District IX to manage the property. All rental agreements are short-term operating leases. The leases do not transfer ownership of the leased assets and do not provide an option for the lessees to purchase the assets. Affordable housing rental income was \$12,150 in fiscal year 2024.

**HELP CENTER, INC.**  
**Notes to the Financial Statements**  
**For the Years Ended June 30, 2024 and 2023**

---

**1. Activities and Significant Accounting Policies (continued)**

**Contributions and Promises to Give**

Contributions, including unconditional promises to give, are recognized as with or without donor restricted support in accordance with donor stipulations. Unconditional promises to give are valued at the present value of the anticipated cash flows, net of an estimated allowance for uncollectible amounts. Conditional pledges are not recognized until they become unconditional, that is, when the conditions on which they depend on are substantially met. The Agency records special event revenue equal to the fair value of direct benefit to donors, and contribution income for the excess received when the event takes place. All contributions are considered to be available for unrestricted use unless specifically restricted by the donor.

Amounts received that are designated for future periods or restricted by the donor for specific purposes are reported as donor restricted support. When donor restrictions expire, restricted net assets are reported in the statement of activities as net assets released from restrictions. However, if a restriction is fulfilled in the same time period in which the contribution is received, the Agency reports the support as without donor restrictions.

At June 30, 2024 and 2023, the Agency had \$445,996 and \$344,400, respectively in pledges receivable. There are \$186,883 of pledges that are considered current as they are expected to be collected within one year and were considered fully collectible. Pledges that were not collectible in the current year were discounted based on the long term applicable federal rate of 4.79%. The amount and fiscal year of expected payment for each discounted pledges receivable are as follows: \$144,677 in 2026; \$87,164 in 2027; \$27,272 in 2028. Help Center uses the direct write-off method to determine uncollectible unconditional pledges. This approximates management's best estimate of an allowance for pledges receivable. The use of this method does not result in a material difference from the allowance method required by accounting principles generally accepted in the United States.

**Conditional Promises to Give**

The Organization has received indications of gifts in the form of bequests which are revocable during the donors' lifetime. Due to the uncertain nature of these intentions, the Agency has not recognized an asset or contribution revenue for these gifts. The estimated total intentions to give is \$100,000 at June 30, 2024.

**In-Kind Support**

The Agency records various types of in-kind support including donated services, property and equipment. Contributed professional services are recognized if the services provided at the time of receipt create or enhance long-lived assets or require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation.

**HELP CENTER, INC.**  
**Notes to the Financial Statements**  
**For the Years Ended June 30, 2024 and 2023**

---

**1. Activities and Significant Accounting Policies (continued)**

**In-Kind Support (continued)**

The Agency recognized \$1,200 and \$1,230 of contributed accounting and legal services and \$19,299 and \$0 of contributed contracted services for repairs as in-kind contributions on the statement of functional income and expenses for the years ended June 30, 2024 and 2023, respectively. The Agency recognized \$18,352 and \$8,792 of contributed miscellaneous services related to fundraisers as in-kind contributions on the statement of functional income and expenses for the years ended June 30, 2024 and 2023, respectively. In March of 2024, the Agency recognized \$1,600,000 of in-kind contributions for the purchase of the Western Montana Mental Health Center real estate. The in-kind contribution covered the land included in the purchase.

Donations of property and equipment are recorded as support at their estimated fair value at time of receipt. Such donations are reported as without donor restricted support unless the donor has restricted the donated asset to a specific purpose. Assets donated with explicit restrictions regarding their use and contributions of cash that must be used to acquire property and equipment and reported as restricted support.

Absent donor stipulations regarding how long those donated assets must be maintained, the Agency reports expirations of donor restrictions when the donated or acquired assets are placed in service as instructed by the donor. The Agency reclassifies donor restricted net assets to net assets without donor restrictions at that time. The Agency did not monetize any contributed nonfinancial assets.

**Contract Income**

The Agency entered into a contract with the State of Montana's Department of Public Health and Human Services during the year ended June 30, 2022 to provide services related to the 988 Suicide and Crisis Lifeline. The funding came through an RFP process to provide services, however as the state government does not receive commensurate value under the contract, it is classified as donation revenue rather than service income and is not subject to *606 Revenue Recognition* under generally accepted accounting principles. At June 30, 2024 and 2023, the Agency had receivables related to this contract of \$205,994 and \$174,917.

**Service Income**

The Agency receives service income revenue for services provided or work performed for other organizations. Revenue is recognized over time, as contractual obligations are met and services are provided. All funds are considered to be without donor restriction as services have been performed prior to funds being received. Accounts receivable related to service income at June 30, 2024, 2023 and 2022 were \$0, \$2,908, and \$4,827, respectively.

**HELP CENTER, INC.**  
**Notes to the Financial Statements**  
**For the Years Ended June 30, 2024 and 2023**

---

**1. Activities and Significant Accounting Policies (continued)**

**Cash and Cash Equivalents**

For statement of cash flows purposes, the Agency considers liquid instruments purchased with an original maturity of three months or less to be cash equivalents. At June 30, 2024 and 2023, cash and cash equivalents are made up of a checking and savings account, certificates of deposit, and cash on hand. These balances were insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000. At June 30, 2024 and 2023, balances exceeded the FDIC limit by \$1,277,481 and \$932,931, respectively. There were no restrictions on cash as of June 30, 2024 and 2023.

**Property and Equipment**

Property and equipment are recorded at cost, less accumulated depreciation, if purchased and at fair value if contributed. Asset purchases that are capital in nature are capitalized if the cost is \$5,000 or more. Depreciation is computed utilizing the straight-line method of depreciation. The estimated useful lives are as follows:

Buildings and improvements	30 to 39 years
Equipment and software	3 to 10 years
Vehicles	5 years

The Agency reviews the carrying value of property and equipment for impairment whenever events and circumstances indicate that the carrying value of an asset may not be recoverable from the estimated future cash flows expected to result from its use and eventual disposition. In cases where undiscounted expected future cash flows are less than the carrying value, an impairment loss is recognized equal to an amount by which the carrying value exceeds the fair value of assets. The factors considered by management in performing this assessment include current operating results, trends and prospects, the manner in which the property is used, and the effects of obsolescence, demand, competition, and other economic factors. Based on this assessment there was no impairment at June 30, 2024 and 2023.

**Vacation and Sick Leave**

Regular employees working half-time (20 hours/week) or more accrue annual vacation and sick leave beginning on the first day of employment. Sick leave can be used immediately. Annual vacation will be granted retroactively after successful completion of a six-month probationary period.

Employees can earn up to 200 hours of vacation leave per fiscal year and can carry over a maximum of 250 hours to the next fiscal year dependent on years of service with the Agency. Upon termination, after probation, employees can be paid for their accrued annual leave.



**HELP CENTER, INC.**  
**Notes to the Financial Statements**  
**For the Years Ended June 30, 2024 and 2023**

---

**1. Activities and Significant Accounting Policies (continued)**

**Grants and Contract Receivable**

Grants that have been awarded to the Agency for the fiscal year but not yet received are recorded as grants receivable. Due to the nature of the contracts with the granting agencies the Agency believes these monies are fully collectable therefore the Agency does not record an allowance for doubtful accounts.

**Fundraising Costs**

The Agency sponsors an annual "Run for Your Life," a fundraiser held in Bozeman. Costs consist of renting hotel lobby spaces, advertising, promotion, and arrangement of the race. Revenue comes from runner participation fees and program sponsorships donated by local businesses. Other small fundraising events held are community organized events to raise funds for miscellaneous unexpected expenses for the Agency.

**Advertising**

The Agency expenses advertising costs as they are incurred.

**Use of Estimates**

The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

**Income Taxes**

Help Center, Inc. is exempt from federal income taxes under section 501(c)(3) of the Internal Revenue Code and therefore has made no provision for federal income taxes in the accompanying financial statements. The determination of tax exempt status is considered to be a tax position taken with respect to the provisions of GAAP.

The Agency's policy is to evaluate the likelihood that its uncertain tax positions will prevail upon examination based on the extent to which those positions have substantial support within the Internal Revenue Code and Regulations, Revenue Rulings, court decisions, and other evidence. It is the opinion of management that the Agency has no uncertain tax positions that would be subject to recognition under these standards. The Agency files Form 990 in the U.S. federal jurisdiction.

**HELP CENTER, INC.**  
**Notes to the Financial Statements**  
**For the Years Ended June 30, 2024 and 2023**

---

**1. Activities and Significant Accounting Policies (continued)**

**Functional Allocation of Income and Expenses**

<u>Expense</u>	<u>Allocation Method</u>
Payroll	Each position/employee is directly charged to one program except for management/administrative positions
Management/administrative payroll	Allocated across all programs based on overall time
Utilities	Allocated based on square footage or by physical location
Insurance	Allocated to programs based on overall expense by program
Administrative expenses	Based on FTE per program
All other expenses	Directly charged to programs

**Pass-through - OVW**

The Agency has partnered with Haven, the City of Bozeman/Bozeman Police Department, Bozeman Health, the Court appointed Special Advocate/Guardian Ad Litem program, and the Gallatin County Attorney’s Office on a project to end violence against women through a rural grant (also known as the Gallatin Project) from the Office of Violence Against Women. The Agency passes-through income from the current fiscal agent for the project, Haven, to employ one individual to fulfill the mission of the program. For the year ended June 30, 2024, the pass-through program had income of \$76,244 and expenses of \$64,543 and for the year ended June 30, 2023, the pass-through program had income of \$24,283 and expenses of \$51,144.

**Pass-through – 211 Montana Resource Engine**

Beginning in January of 2023, the Company entered into a ten-year pass-through agreement with the Montana Department of Public Health and Human Services (“The Department”) to provide curated and up-to-date MT211 statewide resources to be used in the Department’s resource engine. The agreement includes two base years with eight optional years to renew. Either party has the ability to terminate the agreement upon timely notice.

Although Help Center is the financial representative, United Way of Yellowstone County acts as the fiscal agent for the project. All payments from the Department to Help Center are sent directly to United Way of Yellowstone County. In 2024, Help Center collected and distributed a total \$293,750.

**Subsequent Events**

Management has evaluated subsequent events through January 29, 2025, the date which the financial statements were available for issue.

**Reclassification**

Certain prior year amounts have been reclassified to conform with the current year presentation.

**HELP CENTER, INC.**  
**Notes to the Financial Statements**  
**For the Years Ended June 30, 2024 and 2023**

---

**1. Activities and Significant Accounting Policies (continued)**

**Adoption of New Accounting Standards**

In February 2016, the FASB issued ASU 2016-02, Leases (Topic 842), which supersedes existing guidance for accounting for leases under Topic 840, Leases. The FASB also subsequently issued the following additional ASUs, which amend and clarify Topic 842: ASU 2018-01, Land Easement Practical Expedient for Transition to Topic 842; ASU 2018-10 Codification Improvements to Topic 842, Lease; ASU 2018-11, Leases (Topic 842): Targeted Improvements; ASU 2018-20, Narrow-scope Improvements for Lessors; and ASU 2019-02, Leases (Topic 842): Codification Improvements. The most significant change in the new leasing guidance is the requirement to recognize right-to-use (ROU) assets and lease liabilities for operating leases on the statement of financial position.

The Agency elected to adopt these ASUs effective July 1, 2022 with minimal impact to its financial statements. The Agency has a lease for storage space with a cost of less than \$3,000 a year which was determined to be immaterial for purposes of these standards. As such, a lease asset and liability were not booked for the Agency.

The FASB issued Accounting Standard Update (ASU) 2016-13: Financial Instruments – Credit Losses (Topic 326): Measurement of Credit Losses on Financial Instruments in June 2016. This ASU replaced the incurred loss methodology with an expected loss methodology that is referred to as the current expected credit loss (“CECL”) methodology. CECL requires an estimate of credit losses for the remaining estimated life of the financial asset using historical experience, current conditions, and reasonable and supportable forecasts and generally applies to financial assets measured at amortized cost, including accounts receivable.

The Agency adopted the standard effective July 1, 2023. Management determined that the impact of the adoption was not considered material to the financial statements.

**2. United Way Program**

In June 2021, the Greater Gallatin United Way committed \$150,000 to Help Center, payable to Help Center on a monthly basis beginning July 1, 2021. The grant spans three years.

The full amount of the three year grant was recorded in revenue and grants receivable at June 30, 2021. As there is a time restriction on these funds, they were reported as with donor restrictions on the fiscal year 2021 statement of activities. The \$50,000 received during fiscal year 2024, 2023 and 2022 is recorded in net assets released from restrictions. All payments committed have been collected as of June 30, 2024.

**HELP CENTER, INC.**  
**Notes to the Financial Statements**  
**For the Years Ended June 30, 2024 and 2023**

---

**3. Cash and Cash Equivalents**

Cash balances at June 30, 2024 and 2023, were as follows:

	<u>2024</u>	<u>2023</u>
Cash on hand	\$ 170	\$ 170
Cash in checking	777,722	457,423
Cash in savings	580,161	577,026
Certificates of Deposit	<u>156,534</u>	<u>150,518</u>
Total cash and cash equivalents	<u>\$ 1,514,587</u>	<u>\$ 1,185,137</u>

**4. Prepaid Expenses**

Prepaid expenses consist of insurance and other overpayments paid during the fiscal year and are expensed in the subsequent fiscal year. The balances were \$21,690 and \$40,902 as of June 30, 2024 and 2023, respectively.

**5. Grants Receivable**

The Agency recorded grants receivables of \$79,796 and \$94,250, for the years ended June 30, 2024 and 2023, respectively. Grants receivable consist of grant monies that were awarded to the Agency during the fiscal year and not yet received as of year-end. As of June 30, 2024 and 2023, 53% of the grants receivable balance was due from one agency and 100% of the balance was due from two agencies.

**6. Long-Term Debt**

The Agency has a line of credit in the amount of \$75,000 through First Security Bank with a maturity date of May 10, 2025. The interest rate is variable and based on Wall Street Journal prime plus 0.5%. At June 30, 2024, the interest rate was at 9%. As of June 30, 2024 and 2023, the Agency had a borrowing balance of \$0 against this line of credit.

**HELP CENTER, INC.**  
**Notes to the Financial Statements**  
**For the Years Ended June 30, 2024 and 2023**

---

**6. Long-Term Debt (continued)**

At June 30, 2024 and 2023, the Agency had the following long-term debt:

	<u>2024</u>	<u>2023</u>
Small Business Administration Loan, interest rate of 2.75%, monthly installment payments, including principal and interest, of \$107 beginning July 2, 2022, per SBA deferment, maturing July 2, 2050.	\$ 23,772	\$ 24,397
First Security Bank Loan, interest rate of 6.64%, monthly installment payments, including principal and interest, beginning March 22, 2024, per loan agreement, maturing March 22, 2044 secured by real estate (less unamortized loan fees of \$26,799)	1,098,201	-
	<u>1,121,973</u>	<u>24,397</u>
Less: current portion	<u>(7,890)</u>	<u>(568)</u>
	<u>\$ 1,114,083</u>	<u>\$ 23,829</u>

Scheduled annual maturities of debt subsequent to June 30, 2024 are as follows:

	<u>Principal</u>
2025	\$ 7,890
2026	31,746
2027	33,894
2028	36,085
2029	38,730
Thereafter	<u>973,628</u>
Total	<u>\$ 1,121,973</u>

**7. Endowment Fund Held On Behalf of the Agency**

The One Valley Community Foundation has endowment funds held on behalf of the Help Center, Inc. in the amount of \$12,531 and \$11,693, as of June 30, 2024 and 2023, respectively. These amounts do not qualify to be recognized on the Agency's statement of financial position, but may provide an income stream in future reporting periods.

**HELP CENTER, INC.**  
**Notes to the Financial Statements**  
**For the Years Ended June 30, 2024 and 2023**

---

**8. Liquidity and Availability of Resources**

Financial assets available for general expenses (without donor or other restrictions limiting their use), within one year of the statement of financial position date, comprise the following:

	<u>2024</u>	<u>2023</u>
Cash and cash equivalents	\$ 1,514,587	\$ 1,185,137
Undeposited funds	7,650	-
Accounts receivable	-	2,908
Pledges receivable	186,883	171,128
Contract receivable	205,994	174,917
Short term grants receivable	79,796	94,250
Less: those unavailable due to donor restrictions	<u>(368,043)</u>	<u>(426,709)</u>
Total	<u>\$ 1,626,867</u>	<u>\$ 1,201,631</u>

The Agency is substantially supported by grants and donations. The Agency has various sources of liquidity at its disposal, including cash and cash equivalents. The Agency strives to maintain three to six months' of operating costs in reserves. This allows the Agency to appropriately respond to emergencies or unforeseen situations. Furthermore, reserve funds allow the Agency to maintain needed cash flow throughout the fiscal year.